

**DePaul University
Department of Chemistry**

CHE397 Experiential Learning Research Contract*

Research Advisor: _____

Research Student: _____

Student ID number: _____

Student email address: _____

Quarter taken (circle): Autumn Winter Spring Summer I Summer II

Year: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Quarter hours (circle): 4.0 2.0

Students must have a total of 4.0 credit hours in experiential learning in order to fulfill the requirements of the Liberal Studies Program. If the 2.0 credit hour option was chosen above and you have already completed 2.0 credit hours of CHE397, please indicate the session in which that credit was earned:

Quarter taken (circle): Autumn Winter Spring Summer I Summer II

Year: |_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|_|

Undergraduate research should be taken seriously. More than in other academic courses, your results are usually tied directly to time spent in research, hence your time must be scheduled each week. Because assignments in research are usually long range, it is easy to let commitment to research time lapse a bit, especially when confronted with a busy schedule. This is not acceptable on a regular basis, especially since this course is designed to meet the Liberal Studies requirements for Experiential Learning. Faculty members appreciate the need for flexibility, but research time deferred one week must be made up the next.

* Note that 4.0 quarter hours of research must be completed to receive Experiential Learning credit. This can be taken in one quarter for 4.0 hours or spread over two quarters at 2.0 hours each.
DPU-DOC Form CHE397_Contract
Rev 11/08

Expectations

1. All students will work on their research projects weekly (where work is equivalent to laboratory or library research). A minimum of ten hours per week is expected.
2. Attendance and participation in all CHE397 assignments and activities, as indicated by the faculty supervisor is mandatory.
3. Attendance at weekly research group meetings or at individual meetings with your research advisor is also mandatory. At this time, research successes and problems will be discussed within the confines of those working on similar type projects.
4. Please check your email at least once a day.
5. You are required to get your notebook checked and initialed by your research advisor prior to leaving for the day. If you fail to keep a detailed lab notebook, you will not be allowed to continue. You are also required to turn in brief, weekly written reports to your advisor.
6. CHE397 students are strongly encouraged to attend chemistry related presentations by invited speakers.
7. All students will be required to give a formal presentation of their research results to the department near the end of the quarter. Professional-quality visuals (e.g., PowerPoint) are expected.
8. Finally, all students are expected to submit a formal written report fully describing their research project. *A final copy of this report must be deposited with the chemistry chair.* The details of this report should be discussed in advance with your research advisor.

You are responsible for talking to your advisor about any additional or specific expectations.

Grading

Your research advisor will assign your final grade. Some of the things that he or she will consider are:

1. The quality of your research effort;
2. Hours worked/reliability;
3. Record keeping and the quality of your final paper;
4. Your presentations at CHE397 meetings and to the department;

The letter grade for this course will not be entered until the student has turned in a final paper to the instructor, with a copy to the chair. Suggested letter grades and their requirements are listed below.

- A grade of "C" will be assigned for meeting minimum expectations.
- A grade of "B" will be assigned for going above the minimum expectations and displaying some degree of ingenuity and persistence.
- A grade of "A" can be earned by meeting all of the above requirements plus displaying a high degree of enthusiasm.

Please note that no grade will be assigned until your laboratory space is clean and has been inspected and the key to your research space has been returned to the departmental assistant.

Signature of Faculty Advisor Date

Signature of Student Date

Please submit a copy of this signed contract to the main office.

_____ Office use only _____

Term: |_|_|_|_|_| Class number: |_|_|_|_|_| To LAS: ___/___/___ Rpt ___/___/___ |_|

Term: |_|_|_|_|_| Class number: |_|_|_|_|_| To LAS: ___/___/___ Rpt ___/___/___ |_|