

**Grammar and Punctuation:**

All undergraduate students at DePaul University are required to take composition classes at some point during their first year (ENG103 and ENG104). You need to use the skills obtained in these classes when writing your laboratory reports. Proper grammar, spelling, and punctuation are expected at all times and lack thereof will usually be penalized. Needless to say, avoid the use of slang or jargon.

Be aware of the fact that laboratory reports are technical documents. While ENG103 and ENG104 teach you basic skills, they do not emphasize technical writing which includes the proper usage of technical terms and integration of items such as graphs and tables within the body of the text. Technical writing skills are developed over time and require both practice and patience. As a result, lower-level chemistry courses are usually a little more forgiving in their technical skills expectations.